



FATIMA JINNAH DENTAL COLLEGE

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APPEAL POLICY

A student appealing against a final grade for a course must submit an appeal in written form; verbal appeals or complaints in relation to a course result are not valid and will not be accepted.

Vice Principal reviews the complaint with HOD. Papers are rechecked by HOD.

Following due consideration of the application, the HOD will provide the student with a written response to the appeal; this will include the reasons for the decision. It is the College's responsibility to notify the Student and the Administration of any amended results following the appeal.

College must record all appeals submitted and their outcomes, successful or not, in a log. The aim of this record keeping is to aid in identifying trends and potential causes of appeals which may assist with the reduction of future appeals.