

# FATIMA JINNAH DENTAL COLLEGE

## **STUDENT CONDUCT RULES:**

Students conduct Rules: These rules are applicable to all students who are admitted to the Fatima Jinnah Dental College, and include undergraduate and postgraduate students:

1. No student or group of students shall form society/ association/ organization.
2. No outsider will be invited by the student to address any meeting at the College or hospital, whether academic, social, religious or political without prior written permission of the authorities. Decisions of authorities will be final and taken on case to case basis.
3. Students are not allowed to paste any poster, pamphlet or fix banners on the wall. Graffiti on walls (wall chalking) of the premises.
4. During teaching hours' students are prohibited to roam around in the premises.
5. Identity Card, (ID) should be displayed, at all times, when the students are in the premises of the college/hospital. Faculty members and security staff are authorized to check the ID. cards at any time.
6. White Coat/Scrubs/PPE are to be worn at all times while working at the clinical area.
7. If any student wants to publish his/her scientific or literary article, he /she must get the draft approved, by the authorities. They are also required to

submit the copy of the final article / paper (to be published) for record purposes to the IESRB.

8. Smoking, pan chewing, littering, spitting and other activities, prejudicial to the conduct are prohibited in the classroom, laboratories, seminar / tutorial rooms, library during and even after college hours.
9. No students or groups of students shall arrange any program, picnic, musical concert, sports. etc, on their own under the banner of FJDC without prior written permission from the college authorities.
10. No students or group of students are allowed to collect money for any purpose whatsoever without permission of college.
11. To abide by the classroom rules set by Department Heads.
12. To take full responsibility of progress records (Log books, Practical journals etc.,)
13. To abide by the rules set by the college.
14. Students are forbidden to address higher authorities directly. Any communication intended for higher authorities, must be routed through proper channel (Lecturer / HOD/ Principal / Director).
15. Students are requested to notify college regarding change of address and personal details.
16. Provision of false information to college officials will lead to disciplinary actions.
17. Students are advised to treat everyone with dignity and respect regardless of differing culture, ability, race, gender, religion or social class.

18. To strictly follow dress code policy of college.
19. Students are advised to take responsibility of their own safety and never put oneself at risk and to look after personal belongings.
20. Students are not allowed to enforce their personal political opinion, affiliations publically such as in presentations, conferences or events held on campus.
21. Any form of public display of political affiliation, discussion is strictly banned on campus.
22. Carrying weapon or any form of public display of weapon is strictly banned on campus.
23. To respect college building and furniture and other property, and not damage or remove any equipment or fixtures.
24. Students are not allowed to engage in any form of physical violence or abuse; sexual misconduct, harassment, coercion or other conduct that threatens the health or safety of any person.
25. Students are requested to turn off mobile phones/tablets/smart watches while in lectures or tutorials and examinations.
26. Students are requested to respect faculty members and behave courteously and display professional attitude with staff and other fellow students.
27. Any form of hooting/screaming during classes or in the presence of teacher will result in disciplinary actions.

28. Bullying is taken seriously at FJDC. Any student found to be involved in this activity will be disciplined accordingly.
29. Students are requested to immediately report to Student's Affair Department if harassed, bullied or assaulted.

**DRESS CODE POLICY**

- White Coat/Scrubs/PPE are to be worn at all times while working at the clinical area/Lab areas.
- FJDC Student ID cards are to be worn at all times while on campus and should be visibly displayed.

| <b><u>Male Students:</u></b>  | <b><u>Female Students:</u></b>  |
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| <p>Students are advised to wear dress shirts, dress pants, plain T-shirts, jeans (without any markings), business casual, shalwar kameez with closed toe shoes.</p> <p>Sportswear and shorts are not allowed inside the college premises.</p> | <p>Students are advised to wear decent shalwar kameez/trouser, jeans/jeggings, and hijab/scarfs.</p> <p>Sportswear is not allowed inside the college premises.</p> <p>Closed toe shoes are advised.</p> |

## **TRANSPORT POLICY**

- Transport to and from college is the responsibility of parents and students. College is not responsible for transport; however it does offer contact of the recommended transport vendor which is offering services for the past several years.
- In case of extra classes, college activities or any other reason the van does not offer transport for the day; it is the responsibility of the parents to ensure their child's attendance for the day.